

Adams County Library System
Board of Trustees (Retreat)
Meeting Minutes of August 24, 2017
Gettysburg Library

Board members present: Bob Shuey, President; Tony TenBarge, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer; Jeremy Garskof, Dorothy Puhl, Mary Sue Cline
Associate Trustees: Don Marritz, Ray Schwartz, Genevieve Felty, Brenda Reyes-Lua
Also present: Karla Trout, Laura Goss, Beth Cool, Jim Gardner, Marcia Wilson
Excused: Annie Lentendre, Richard Gawthrop, Marge Keller & Josie Pelc

Call to order

President Bob Shuey called the meeting to order at 5:30 pm.

Consent Agenda: Dorothy motioned to accept the Consent Agenda and Karen seconded the motion. All were in favor. Consent Agenda approved.

Friends of the Library: Jim will contact the college to firm up the date for the 2018 book sale. Jim has visited other alternative sites, one of which was expensive. Jim said overall the book sale was \$4,000 less than last year.

Friends of the Littlestown Library: Marcia commented that she had no report on activities but she will have a report at the next board meeting.

Harbaugh~Thomas Library: Marge & Josie were excused and the Harbaugh~Thomas report is included.

Trone Memorial Library: Richard Gawthrop was excused and no report received.

Financial Report: Beth gave the Financial Report.

The question was asked if the Fairfield building, which was formerly the library, has been re-rented. The Library's attorney will write a buyout offer letter to be sent to the Landlord.

Old Business: Dawn – Laura Lippman Tickets: Dawn reported we can sell 100 more tickets. There have been 103 tickets already sold. She feels there will be a good, Silent Auction. Please bring your checkbooks or plastic. September 15th is the deadline for ticket sales receipts and menu choice.

Dawn reported the Dipjars are doing well and creating revenue.

New Business: Carroll Valley Endowment: Donations to the new Carroll Valley Endowment were discussed.

Karla shared that Jeremy has agreed to be a board representative at the Harwood Institute. They can accept five people from our organization. The application to apply is due by September 15th.

Dawn reminded the board of the Giving Spree on November 9th. It is important to get 100% of board participation. Any amount you want to give, the dollars will be matched by ACCF. Please return your pledge form to Dawn by the October Board Meeting. Also, it is very important to have 100% board participation for any future grant writing.

Karla also informed the board we received a \$50,000 grant for the second floor refresh. Karla gave kudos to Laura and Dawn for the good work on it.

Bob Shuey asked for a motion to adjourn. Jeremy motioned, and Karen seconded. The meeting was adjourned at 6 pm.

Respectfully submitted,
Wanda Reigle

Wakeen & Company presented to the board the Strategic Initiatives key library personnel have been working on. This includes our Purpose, our Core Values, our Mission and our Vision, and the thought process to get there.