

Adams County Library System  
Board of Trustees Reorganization Meeting  
Harbaugh~Thomas Library  
April 28, 2022

Board members present: Dorothy Puhl, President; Heidi Gillis, Vice-President; Karen Arthur, Secretary; Rita Rice, Treasurer; Mary Sue Cline, Genevieve Felty, Ray Schwartz, Kara Boehne-Miele, Rukhsana Rahman, Anna-Mae Kobbe

Also present: Laura Goss, Brandt Ensor, Jeff Cann, Erica Duffy, Sharon Graff (Adams County Library Friends), Sharon Lentzner & Jill Baird (Littlestown Library Friends), Josie Pelc (Harbaugh~Thomas Foundation)

Excused: Sheila Fleischer, Julie Ramsey, Marge Keller & John Kiehl

**Call to order:** President Dorothy Puhl called the meeting to order at 7:00 pm.

**Election /appointment of trustees, associate trustees, trustee emeriti, and board officers:**

Mary Sue asked if there were any nominations from the floor. Hearing none, Mary Sue nominated the following for **Officers of the Board of Trustees:**

- **President: Dorothy Puhl** – Voting was by ballot. 10 votes; unanimous.
- **Vice President: Heidi Gillis** – Voting was by ballot. 10 votes; unanimous.
- **Secretary: Kara Boehne-Miele** – Voting was by ballot. 10 votes; unanimous.
- **Treasurer: Rita Rice** – Voting was by ballot. 10 votes; unanimous.

**Election of new Full Trustee: Anna-Mae Kobbe, Ph.D.** to her first three-year term. Voting was by ballot. 10 votes; unanimous.

**Appointment of Associate Trustees: Sheila Fleischer and Julie Ramsey.** Voting was by ballot, it was unanimous and appointments made formal.

**Omission from these minutes taken 4.28.22: Election of two Trustee Emeriti – John Kiehl and Karen Arthur.** Voting was by ballot. 10 votes each; unanimous.

**Approval of Board Minutes – 3.24.22** - Genevieve motioned to approve, and Rita seconded. All agreed and the minutes were approved.

**Executive Committee:** Report in packet.

**Administration/Operations Committee:** No meeting in April. Mary Sue indicated that we are waiting for the K&W report and feasibility of separating the library from the rental property at East Berlin. She confirmed the chairs were sold at auction.

**Board Membership and Nominating Committee:** Karen shared that in May the committee will be working with a prospective associate trustee. Kara will be the new chair of the committee.

**Finance Committee:** Report in packet. Jeff briefly discussed the rental property at East Berlin. He stated the audit is complete. He reviewed the Balance Sheet and Profit & Loss Report. Jeff reported that Fronrunner Exteriors walked the insurance company through what all needed to be done on the East Berlin roof. Fronrunner gave the library a donation of \$1,000, so essentially the roof cost \$1,500 to replace.

**Corporate Resolution – Butterfield Trust:** Rita motioned to approve current signers for Butterfield Trust held at Vanguard Investment Management. All agreed, and the motion was approved.

**Planning and Development Committee:** Genevieve said she will have a bigger report in May to share. She has some ideas of new ways of sharing with our sponsors.

**Gettysburg Building Project Committee:** Mary Sue reported that the library presented the proposal to the Seminary and we are waiting to hear back from them. There will be no committee meeting in May.

**Executive Director's Report** – Report in packet. Laura said the library system was fully staffed until an employee at the Harbaugh~Thomas Library submitted her resignation. The Library System has received a “request for reconsideration” for books by one author. The library has a policy regarding requests for reconsideration.

**Friends Groups Reports:** Sharon Lentzner, President of the **Littlestown Friends** says they sold 380 quarts of soup in March. She said they are pleased with their day and a half book sale. The football team helped unload the truck of books. They will be at the Gettysburg Farmers Market on June 4th and will give away children's books.

Sharon Graff, President of the **ACLS Friends** said that on Saturday, April 30th they will have their garage book sale and bake sale. She said they will do the Gettysburg Farmers Market, but she's not sure what date. She is resigning from her role as President of the Friends.

Angie Piraino, with the **New Oxford Friends** says April 28 they are having a fundraiser at Perkins in Gettysburg where 15% of purchases go to New Oxford Friends. The mixer was successful. Their Sweet Frog fundraiser will be July 14th where the New Oxford Library will receive a contribution.

Josie Pelc with the **Harbaugh~Thomas Foundation** commented that the Arts & Crafts program at Biglerville is just dynamic. She visits the library with her grandchildren on a regular basis and loves the library.

She said the President of the Harbaugh~Thomas Foundation Board has two adopted sons living in Ukraine. She explained how they came to be adopted, and the trials and tribulations they have been exposed to.

**Old Business:** Pre-meeting training will happen on May 26th at 5:30 pm. Rita will order food for the attendees. Anna Mae will not be able to attend the meeting.

**New Business: Bylaw change:** Amend Article VIII, Section 3 – Annual Organizational Meetings – the vote will take place in the May Board Meeting.

**Updates to Board Manual and update the Board Calendar:** Updates are being done now and this will be considered Old Business next month.

**Mission Moment:** From Erica Duffy: Genevieve Felty attended a dinner with a friend of mine where each person talked about her role at the Adams County Library. A tape of what she said would be the perfect campaign tool for your fundraising efforts. I had no idea of the services offered by some of the smaller branches.

**Public Comment Period:** No discussion. No public comments.

**Adjournment:** Dorothy asked for a motion to adjourn. Rita motioned and Genevieve seconded. All were in favor and the meeting adjourned at 7:50 pm.

Recorded by:  
Wanda Reigle

The next Board Meeting will be May 26, 2022 at the Gettysburg Library at 7 pm.