

Adams County Library System  
Board of Trustees Reorganization Meeting  
Thursday, April 24, 2025  
Trone Memorial Library – East Berlin

Board members present: Heidi Gillis, President; Jessica Boyer, Vice President; Kara Boehne-Miele, Secretary (via Zoom); Rita Rice, Treasurer; Anna-Mae Kobbe, Julie Ramsey, Kathleen Pratt, Rob Williams, David Kushner

Associate Trustees: Lisa Shower, Jill Schumann, Kathleen Heidecker (via Zoom), Kelly Kampstra

Trustees Emeriti: Karen Arthur, Ray Schwartz

Also present: Miranda Wisor, Executive Director; Jeff Cann, Finance Director;  
Erica Duffy, Development Director

Also present: Linda Joswick (Gettysburg FOL), Marge Keller, Harbaugh~Thomas Foundation

Guests present: Cat Vasko, East Berlin Library Branch Manager, Kara Ferraro

Call to Order of the Reorganization Meeting: 7:00 pm.

Karen motioned to approve the following as Associate Trustees:

Kara Ferraro: Director of Development Wellspan Health

Christy Settle: ACNB Bank Trust Officer

David seconded the motion. All were in favor and the motion carried.

Karen motioned to approve Kelly Kampstra as full Trustee. Anna-Mae seconded the motion. All were in favor and the motion carried.

Officer Elections were by Ballot:

President: Heidi Gillis

Vice-President: Rita Rice

Secretary: Kara Boehne-Miele

Treasurer: Kelly Kampstra

Ballots were counted and the votes were unanimous for the election of officers named as stated above.

Call to Order of the Board Meeting: 7:10 pm.

Heidi thanked Karen Arthur and Jessica Boyer for their service on the board. She presented them with certificates.

**Approval of Board Minutes – 2.27.25** – Heidi asked for a motion to approve minutes. Julie motioned and Rob seconded. Kathleen P. asked for a correction in the wording for the Marketing AD HOC Committee notes. The correction was noted and corrected accordingly. All were in favor and the board minutes were approved.

**Committee Reports:**

Kathleen Pratt requested that the board members ~~look at~~ contribute to the Google Doc for the Marketing AD HOC committee, as there is good information to be shared.

**Executive Director's Report:** Report in packet. **Libraries Transforming Communities:** ACLS received a \$10,000 grant for the New Oxford Library from ALA for the purpose of making updates to the facility to make the space more accessible for visitors.

**Broadband Communications Association of Pennsylvania:** BCAP is a non-profit organization that represents broadband providers in Pennsylvania. ACLS received the 21025 President's Award from BCAP at a ceremony on April 16th. The award highlights organizations that are making a positive impact on their communities.

**Talking Points** were distributed.

**Upcoming Networking Events/Opportunities:** Heidi asked everyone to review the upcoming events.

**Acceptance of Electronic Votes:**

**1. Motion that ACLS signs a Memorandum of Agreement with Dolly Parton Imagination Library to provide free of charge books by mail for children from birth to age five; an agreement grounded in a shared commitment to the early educational and literacy development of children, and contingent on donation commitments supporting the service in excess of \$60,000 in the first year anticipating such funds will satisfy expected costs to ACLS for two years of service and with the understanding that volunteers will be fundraising for the program, and that the volunteers have permission to share the library's intent to proceed with hosting the service to families of young children.**

**Motion:** P&D Committee

**Second:** Rob Williams

**Yes Votes:** Rob Williams, David Kushner, Rita Rice, Kara Boehne-Miele, Jess Boyer, Julie Ramsey, Heidi Gillis, Kathleen Pratt, Anna Mae Kobbe

**2. Motion to enter a 24-month contract with AEP Energy at a fixed with capacity passed through rate of \$0.09755 with a variance of \$0.021.**

**Motion:** Finance Committee

**Second:** Julie Ramsey

**Yes Votes:** Julie Ramsey, Rita Rice, Kara Boehne-Miele, David Kushner, Anna Mae Kobbe, Jess Boyer, Kathleen Pratt, Rob Williams

**Financial Review:** Jeff reviewed the Balance Sheet and P&L. The investment sheets will be updated in the April report. We received three new donations from townships.

**Friends Groups Reports:** Linda Joswick, President of the Friends of the Library, remarked that they are undergoing a membership drive offering a \$50 gift certificate for the bookstore.

**Harbaugh~Thomas Foundation:** Marge expressed her most sincere appreciation for the efforts of Mrs. Wisor and Jeff to arrange an opportunity for the Harbaugh~Thomas Foundation to establish a fund for the eventual replacement of the roof at the Harbaugh~Thomas Library. This has been an ongoing concern for the Foundation Board – "We truly appreciate their time, concern, and plan-from the bottom of my heart and from the Foundation - our sincere thanks".

**East Berlin Branch Updates/Challenges:** Cat Vasko, Branch Manager of Trone Memorial Library, gave a brief update of the library. She said that while there has been some staff turnover, they are now fully staffed and the personnel are working cohesively as a team to create, plan and deliver good programs and customer service to their patrons.

**Old Business:** Strategic Plan Quarter 1 Progress was discussed. Strategic Plan – Quarters 2 through 4 – Quarter 2 discussed.

**New Business: Approval of up to \$300 in board designated funds to use for purchase of food for “Board Reunion” event in September.** David made the motion and Julie seconded. All were in favor and the motion carried.

Proposed 2025-26 Committees: The committees list is in the board packet.

The October board meeting date has changed from October 23rd to October 30th.

**Approve Erica Duffy to sign ACLS checks.** Rob motioned and Anna-Mae seconded. There was discussion as to the need to have three administrative staff and three board members to sign checks. All were in favor and the motion carried.

**Public Comment Period:** No public attended.

**History Moment:** excerpted from *A Library for Adams County* by Dorothy Speicher Murray:

In 1960 the Adams County Free Library became the Adams County Public Library, a name change proposed by the board and voted on by the membership. (After all, libraries are not really free.) Gone were the big old trees in front, removed by the Junior Chamber of Commerce in 1960. That same year the County and Borough paid \$1,000.00 to put in a ten-foot wide sidewalk, a new curb, and retaining wall. The Friends of the Library, newly organized in 1959, paid to have the exterior painted the cream color it still wears. The library was open for the first time six days a week and books could now be borrowed for three weeks as today.

With its contemporary look came ambition to improve service. Donald Oyler was appointed chairman of a committee to look into the new legislation, particularly with reference to the new funding available for a demonstration program. As a result, in 1962, the Adams County Public Library was one of six in Pennsylvania chosen to show how, given sufficient dollars and professional guidance, a library could serve its population adequately. In the three years between 1962 and 1965 the library received \$97,000.00 in addition to the usual State Aid, additional staff to process a larger collection, and the loan from the state of a second bookmobile. In return Adams County was committed to continue the improved services after 1965. The State had assumed that a public grown accustomed to a book collection of 42,600, a staff of 10, and a library open six days a week would not hesitate to pick up the tab thereafter.

**Adjournment:** Heidi adjourned the meeting at 7:44 pm.

The board went into Executive Session at 7:45 pm. The board came out of Executive Session at 8:20 pm. A motion was made by David and seconded by Julie to adjourn the meeting. The motion was approved and the meeting was adjourned at 8:20 pm.

Recorded by:  
Wanda Reigle

**The next Board Meeting will be June 26, 2025 at Littlestown at 7 pm.**