

Adams County Library System
Board of Trustees Meeting
Thursday, February 23, 2023
Gettysburg Library

Board members present: Dorothy Puhl, President; Heidi Gillis, Vice-President; Kara Boehne-Miele, Secretary; Rita Rice, Treasurer; Genevieve Felty, Ray Schwartz, Mary Sue Cline, Rukhsana Rahman, Anna-Mae Kobbe

Associate Trustees: Sue Whaley, Rob Williams

Trustee Emeriti: John Kiehl

Also present: Laura Goss, Executive Director; Brandt Ensor, Assistant Executive Director; Jeff Cann, Finance Director; Erica Duffy, Development Director; Jessica Boyer; Bettie Bertram

Cathy Dischner, President of ACLS Friends; Sharon Lentzner, President of Littlestown Friends; Dave Lentzner, Littlestown Friends; Marge Keller & Josie Pelc, Harbaugh~Thomas Foundation; Angie Paraino, New Oxford Friends

Excused: Sheila Fleischer, Julie Ramsey, David Kushner, Karen Arthur

Call to order: 7:00 pm. Dorothy welcomed Rob Williams as a new Associate Trustee. Rob was voted in at the January 26th board meeting. Dorothy welcomed Jessica Boyer and Bettie Bertram who will be voted in as Associate Trustees at this meeting.

Approval of Board Minutes – 1.26.23 – Ray motioned to approve, and Rita seconded. All agreed and the minutes were approved.

Executive Committee: Report in packet. Dorothy reminded everyone about the Strategic Planning on Saturday, March 18th. Heidi will send a SWOT analysis (strengths, weaknesses, opportunities and threats) for everyone to complete.

Administration/Operations Committee: Report in packet. Policies are included in the packet. Please review the policies so they can be voted on next month.

Laura explained the series of training for the new hire - New Oxford Branch Manager.

A board member will be present at All Staff Meetings.

Genevieve suggested that it is a good idea for board members to introduce themselves when in the libraries.

Planning and Development Committee: Report in packet. The committee will concentrate on reviewing/revising the Giving Brochure.

Board Membership and Nominating Committee: Report in packet. Kara introduced Jessica Boyer and Bettie Bertram. Jessica and Bettie spoke a bit about themselves. David Kushner had a prior commitment and will attend the next board meeting.

Finance Committee: Report in packet. Rita said the money put into the Money Market Account is earning 4.3% which is about \$3,000 a month. Jeff reviewed the Profit and Loss Report and the Balance Sheet. He said the audit will be in March.

Gettysburg Building Project Committee: Signed contract has not been received. Next steps have been planned.

Executive Director's Report – Report in packet. **Personnel:** A new branch manager for New Oxford has been hired.

Publicity: Shout out to Ray Schwartz for giving our information to Kathy Hackleman! Kathy is writing an article on rural libraries for PennLines and is including information and photos from the ACLS.

Friends Groups Reports:

Sharon Lentzner, Littlestown Friends shared that their soup sale will be successful based on the number of quarts of soup they made and sold.

Angie Piraino, New Oxford Friends said they mailed their first newsletter which included events they are having. They are having nine fundraisers. Their membership drive was successful and their membership is getting larger.

Josie Pelc and Marge Keller, Harbaugh~Thomas Foundation, said they are wrestling with water issues.

Cathy Dischner, Friends of the ACLS thanked the board for the Friends Mixer. She said she believes it was helpful and ideas were shared.

Old Business: None.

New Business: Motion from Membership and Nominating Committee: **Approve Bettie Bertram, Jessica Boyer and David Kushner as associate trustees.** Genevieve seconded the motion. A vote was taken and everyone voted yes. Motion so moved. Kara introduced Rob Williams who was formally voted in at the last board meeting.

Mission Moment: Sue Whaley said Ray Schwartz is her Mission Moment because he is a true advocate of the library.

Public Comment Period: No public comments. No discussion.

Adjournment: Dorothy asked for a motion to adjourn the meeting. Genevieve motioned, and Rita seconded. All were in favor and the meeting was adjourned at 7:40 pm.

Recorded by:
Wanda Reigle

The next Board Meeting will be March 23, 2023 at 7 pm at the Littlestown Library.