

Adams County Library System
Board of Trustees Meeting
Thursday, December 5, 2024
Gettysburg

Board members present: Heidi Gillis, President; Jessica Boyer, Vice President; Kara Boehne-Miele, Secretary; Rita Rice, Treasurer; Anna-Mae Kobbe (via Zoom), Kathleen Pratt, Rob Williams (via Zoom)

Associate Trustees: Sue Whaley, Lisa Shower, Jill Schumann, Kathleen Heidecker, Kelly Kampstra, David Kushner

Trustees Emeriti: Dorothy Puhl, Karen Arthur, Mary Sue Cline & Ray Schwartz

Also present: Miranda Wisor, Executive Director; Brandt Ensor, Assistant Executive Director; Jeff Cann, Finance Director; Erica Duffy, Development Director

Also present: Marge Keller and Josie Pelc, Harbaugh~Thomas Foundation

Excused: Julie Ramsey

Call to Order of the Board of Trustees Meeting: 7:00 pm.

Approval of Board Minutes – 10.24.24 – Heidi asked for a motion to approve minutes. A motion was made with a second from the floor. All were in favor and the board minutes were approved.

Administration/Operations Committee: Report in packet. Committee is reviewing two documents – Employee Handbook and the Board Handbook.

Planning and Development Committee: Report in packet.

Board Membership and Nominating Committee: Nomination a bit later in the meeting for replacement for Rukhsana Rahman.

Executive Committee: Report in packet. Heidi said there are separate Capital Campaign and Executive Minutes on the shared drive.

Finance Committee: Report in packet. Jeff presented the Balance Sheet and Profit & Loss reports. He also reviewed the 2025 Draft Budget and noted there are no significant changes.

Rita gave kudos to Jeff, Miranda and Brandt as to how they review the budget.

Gettysburg Building Project Committee: Report in packet. Rights of First Refusal. Cumberland Township requesting additional information on easement. A discussion ensued.

Marketing Committee: Report in packet. The meeting centered on target market and key messages.

York Adams District Update: Miranda reported Lizzy is proving to be an active and involved District Consultant. Miranda met with her on November 25th and updated her on our Board's plans for a changed meeting schedule in 2025 and other activities going on in the System. She is working to visit each library in Adams County. A York/Adams District informational meeting is scheduled for January 6th.

Executive Director's Report: Report in packet. Community Feedback sessions on November 20th and 21st proved to be very positive events. Approximately 100 people attended over the two sessions and the online survey covering the same information is still out and available for community members to review and respond. At the session on the 21st, there were some questions raised that are being discussed in a collaborative way.

Fundraisers are doing well. The ornament sales and raffle tickets for the quilt have shown to be much more popular than expected. I'm pleased to share that our EOY Appeal is continuing to grow with donations exceeding \$32,000 as of today. Next Friday, December 13th is the "Big Reveal" where we will learn the size of our success with this year's Giving Spree.

Approval of Organizational Chart: Due to updates between the agenda distribution and the meeting, approval was not needed as no changes were made.

Friends Groups Reports: Marge says everything is good at Harbaugh~Thomas.

Old Business: 2025 Board Meeting Schedule/Format distributed, explained and reviewed.

New Business: Membership & Nominating Committee: **Motion to nominate Associate Trustee David Kushner for the position of Trustee of the Adams County Library System Board of Trustees to fill the remaining term of Rukhsana Rahman. (For vote)** Kathleen Pratt seconded. All were in favor and the motion so moved.

Rights of First Refusal for Current Building:

- Origin of possibility
- Opinions of attorney
- Review and discussion

A lengthy discussion ensued. After discussion it was decided that a Letter of Interest would be better than ROFR. Heidi will rewrite as Letter of Interest and send to members for their review.

Mission Moment/History Moment: At public auction on April 6, 1949, for \$9,000 the board bought the two-and-a-half story building, its brick one hundred-year-old stable, its ten-foot-high stone wall running back to Wall Alley, across and back again, with its cells in the cell block still intact. To convert "a former bastille to a citadel for learning" to quote Mr. Benson at the time would take imagination, professional planning, labor, and MONEY.

Public Comment Period: No public attended. Kara mentioned that the YWCA Board made the right decision. She said they are very joyful and positive about future plans involving ACLS.

Heidi reminded everyone of the January 14th date for the ACLS and ACCF Joint Happy Hour at The Lodges and March 15th of the Friends and Trustees virtual meeting with PCBL.

Adjournment: Heidi asked for a motion to adjourn. Rita motioned and Kara seconded at 8 pm.

Recorded by:
Wanda Reigle

The next Board Meeting will be February 27, 2025 at Gettysburg at 7 pm.