

Adams County Library System
Board of Trustees Meeting
Third Floor Meeting Room – Gettysburg Library
December 2, 2021

Board members present: Dorothy Puhl, President; Heidi Gillis, Vice-President; Rita Rice, Treasurer; Mary Sue Cline, Genevieve Felty, Ray Schwartz, Kara Boehne-Miele, Rukhsana Rahman

Also present: Laura Goss, Brandt Ensor, Jeff Cann, Josie Pelc, Marge Keller & Angie Piraino
Excused: Karen Arthur

Call to order:

President Dorothy Puhl called the meeting to order at 7:00 pm.

Approval of Board Minutes: 10.28.21 – Dorothy asked for approval of the board minutes. Rita motioned to approve, and Genevieve seconded the motion. All were in favor, and the minutes were approved.

Executive Committee Report: Report in packet. Motion from committee: **Authorize Laura Goss to use monies from the board discretionary fund to purchase \$5 gift cards from local businesses to recognize staff member achievements.** Mary Sue seconded the motion. The gift cards would be purchased from local businesses. All were in favor and the motion carried.

AD/OP: No meeting in November.

Board Membership and Nominating Committee: The next committee meeting will be January 3, 2022 @ 4:30 pm.

Finance Committee: Report in packet. Jeff presented and reviewed the Balance Sheet and P&L statements. Jeff commented that we have \$300,000 in the bank at the end of the year. No distributions have been taken. The repairs necessary to East Berlin will be bought with East Berlin investment money. He also discussed the budget for 2022. Rita made a motion **to approve the budget for 2022.** Ray seconded the motion. A vote was taken and all agreed. The 2022 budget was approved.

Planning & Development: Report in packet. Genevieve shared that we discontinued the Dipjar at the circ desks. Very few were contributing to them. The library received \$1,022 for #GivingTuesday.

Gettysburg Building Project Committee: Mary Sue shared that we are waiting to receive the appraisals of three different buildings. Three dorm buildings were built in the 1970s in concrete or brick construction. The next meeting will be the first Thursday in January. At the last meeting Erica was gearing up for the ground work for a capital campaign.

Executive Director's Report: Laura reported that we are very close to having a lease agreement with Littlestown Borough. Brandt was able to have the Winter 2021-2022 edition of What's Happening printed and distributed.

New Oxford Friends: Angie Piraino reported changes to the treasurer's position at the New Oxford Friends. There are changes to the by-laws. They received \$2,000 in memberships.

Old Business: None.

New Business: Mary Sue motioned to **Approve the 2022 Holiday Schedule.** Genevieve seconded the motion. A vote was taken and all were in favor. Motion carried.

Mission Moment

Public Comment Period

Executive Session for Personnel Matters: The board went into Executive Session to discuss a personnel matter at 7:35 pm and returned to the public meeting at 7:44 pm. Heidi Gillis moved, seconded by Rukhsana Rahman to affirm a six percent salary raise in 2022 for Executive Director Laura Goss. Motion carried unanimously.

Ray Schwartz moved, seconded by Genevieve Felty to adjourn the meeting at 7:45 pm. Motion carried.

Recorded by:
Wanda Reigle

The next Board Meeting will be Thursday, January 27, 2022 at the Gettysburg Library in the 3rd floor meeting room at 7pm.