EMPLOYMENT APPLICATION

Name:_____ Date:_____

Address:_____

Phone:_____ Email Address _____

Referred by: _____

Are you legally authorized to work in this country? _____ Yes _____ No

Have you previously been employed with the Adams County Library System? ___ Yes ___ No

If yes, give dates of employment and position _____

Position Applied For _____ Salary expected _____

EDUCATION

Elementary School _____

High School _____

College _____

Major_____ Minor _____

Degree_____

Graduate School _____ Degree _____

PERSONAL REFERENCES (other than relatives)

Name _____ Phone _____ Years known _____

Address _____

Name _____ Phone _____ Years known _____

Address _____

MILITARY SERVICE

Branch of Service _____ Dates of Service _____

EMPLOYMENT HISTORY
(List last position first)

Company_____ Employed from _____ to _____

Address _____

Name and Title of your immediate supervisor _____

May we contact? _____ Yes _____ No

Your duties and responsibilities

_____

_____

Rate of pay _____

Reason for leaving _____

Company_____ Employed from _____ to _____

Address _____

Name and Title of your immediate supervisor _____

May we contact? _____ Yes _____ No

Your duties and responsibilities

_____

_____

Rate of pay _____

Reason for leaving _____

ALL APPLICANTS READ THE FOLLOWING STATEMENTS CAREFULLY AND SIGN BELOW

1) I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.
2) I understand this is not an offer of employment or contract, and that if hired, the employment will be "at will".
3) I understand that as a condition of employment, I will be required to provide Pennsylvania & Federal criminal history background checks, as well as Pennsylvania Child Abuse History Clearance.

I have read, understand and agree to the above statements.

Signature_____

Date_____