



Adams County Public Libraries are a vital part of our community's learning network. FunFest is our free event that celebrates the kick-off into SummerQuest, the ACLS summer learning program. The need for free, high-quality programs for children and youth that are both fun and educational is critical during the summer months, when they are susceptible to what is referred to as the "summer slide." In order to engage the children and youth of Adams County, both physically and mentally, we offer our annual SummerQuest program. The program provides children the opportunity to experience everything the library has to offer through leisure reading, virtual programs, and participation in a variety of activities. This year's theme is "All Together Now: Kindness/Friendship/Unity."

FunFest encourages children and families to participate in SummerQuest, as well as experience everything the community has to offer. We invite community organizations and businesses to host a vendor booth at the event where they provide a craft or activity for children to celebrate this year's theme "All Together Now: Kindness/Friendship/Unity." FunFest is a great opportunity to gain exposure for your business/organization, however selling of products is not permitted at the event. We had over 3,000 attendees in 2022 and expect even more in 2023!

Want to join the fun? All you need to do is provide an activity that coincides with this year's theme: "All Together Now: Kindness/Friendship/Unity." activity at your vendor booth and complete the form below.

## ADAMS COUNTY LIBRARY SYSTEM FUNFEST BOOTH APPLICATION

Event Date & Time: Friday, June 9, 2023 3 pm- 7pm (Set up from 12-2:30)  
Location: Gettysburg Rec Park (545 Long Lane, Gettysburg)  
Cost: \$30/nonprofit or \$75/business  
**Friday, May 26, 2023:** Application Deadline  
Weather: FunFest happens rain or shine!  
Library Event Contact: Erica Duffy: 717-809-9190 (cell) EricaD@adamslibrary.org

*We ask that you bring a fun activity for the kids at your booth that highlights the SummerQuest theme to support our kick-off into Summer Quest, the ACLS summer learning program. ACLS encourages children and families to experience everything the library has to offer through leisure reading, virtual programs and participation in a variety of activities at each of our 6 branch locations.*

This year's theme is **"All Together Now: Kindness/Friendship/Unity."**

**PLEASE READ THIS IMPORTANT FUNFEST EVENT INFORMATION BEFORE SIGNING AGREEMENT. Thank you!**

**This is a family event for the Adams County community and all activities are free to all participants. Please bring information about summer programs you may offer; however, this is not an opportunity to sell items.**

### **LIBRARY PROVIDES:**

- \*One 10 x 10 or 10 x 20 space
- \*Two chairs
- \*Marketing in the Gettysburg Times, ACLS e-newsletter, ACLS website, posters, and social media
- \*Electricity, if requested

### **BOOTH RENTERS PROVIDE:**

- \*10' x 10' or 10' x 20' canopy **and weights/stakes**
- \*Tables (We can rent tables for you at \$10 each)
- \*Signage & banners to promote your business or organization
- \*Coupons or giveaways to help promote your business or organization
- \*A free activity for the attendees. The activity can be for children, teens or adults.

### **PAYMENT INFORMATION (\$30/non-profit booth; \$75/business booth)**

Please make checks payable to the **Adams County Library System** and submit to:  
Adams County Library System, 140 Baltimore Street, Gettysburg, PA 17325  
(To pay over the phone with credit card, please call Raquel Rivera at 717.334.0163)  
Pay Online at \_\_\_\_\_

*Upon receipt of completed application and full payment, we will contact you with further details about FunFest.*

**Indemnification by Booth Renter** – Booth Renter agrees to hold the Adams County Library System and its FunFest Volunteers harmless from any liabilities incurred directly or indirectly by Booth Renter in any manner whatsoever involved with this Application Agreement. Further, the Adams County Library

System shall not be liable to Booth Renter for any damages whatsoever or loss of any kind to their Exhibit or Products.

**Licenses/Permits** – Booth Renter shall be responsible for obtaining any licenses, permits, or approvals required under local or state law applicable to their activity at FunFest. Booth Renters are also responsible for all taxes.

**Vendor Diversity** – The Adams County Library System reserves the right to limit the number of Booth Renters to ensure broad diversity amongst the Booth Renters.

**Event Cancellation** – Should any contingency prevent holding FunFest, the Adams County Library System shall not be held liable for any expenses incurred by the Booth Renter other than the rental cost of booth space.

**Cancellation** – If Booth Renter must cancel its space for good and sufficient reasons, and written notice of such cancellation is delivered to Adams County Library by Friday, May 13, 2022, Booth Renter shall receive a full refund of any booth fees paid. If cancellation occurs after May 13th, all booth fees are non-refundable.

**PLEASE KEEP PAGES 1- 3 FOR YOUR RECORDS. PLEASE SUBMIT PAGE 4**

Interested in sponsoring the event? Because FunFest is not a fundraiser, but rather a community outreach event we are looking for sponsors to help fund the event. Please contact Erica Duffy: 717-809-9190 (cell) [EricaD@adamslibrary.org](mailto:EricaD@adamslibrary.org) if you'd like to become a sponsor or have questions about the event.

**QUESTIONS? Contact Erica Duffy at [ericad@AdamsLibrary.org](mailto:ericad@AdamsLibrary.org) \* 717.334-0163 \* 717-809-9190 Cell**



**Please Complete This Page and Send with Payment to Erica Duffy,  
Adams County Library System, 140 Baltimore Street, Gettysburg, PA 17325**

**Paying by Check?** Please make checks payable to the **Adams County Library System**. Mail (or drop off) this page & check to the Adams County Library System, 140 Baltimore Street, Gettysburg, PA 17325

**Paying by Credit Card?** Please call Raquel at 717.334.0163 and then scan and send this page to Raquel at [raquelr@adamslibrary.org](mailto:raquelr@adamslibrary.org).

**BOOTH CONTACT INFORMATION**

Organization Name \_\_\_\_\_

Organization's Mailing Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Cell \_\_\_\_\_

Contact Email \_\_\_\_\_

(If different than above)

Day of Event Contact \_\_\_\_\_ DOE Contact Cell \_\_\_\_\_

DOE Contact Email \_\_\_\_\_

**PLEASE CHECK BOOTH SIZE** \_\_\_\_\_ 10 x 10 \_\_\_\_\_ 10 x 20 Other \_\_\_\_\_

**I NEED ELECTRICITY FOR MY BOOTH** \_\_\_\_\_ Yes \_\_\_\_\_ No

**I WOULD LIKE TO RENT TABLES (\$10 EACH)** \_\_\_\_\_ Yes: \_\_\_\_\_ Quantity \$ \_\_\_\_\_ Total

**I WOULD LIKE TO RECEIVE EVENT POSTERS** \_\_\_\_\_ Yes \_\_\_\_\_ No Quantity \_\_\_\_\_

**I WILL SHARE THIS EVENT ON SOCIAL MEDIA** \_\_\_\_\_ Yes \_\_\_\_\_ No

**FOOD VENDORS ONLY**

Please provide a copy of your food vendor license to Erica Duffy at [ericad@adamslibrary.org](mailto:ericad@adamslibrary.org) by June 3, 2022. Please list the food/beverage items you plan to sell, and their prices.

***I have read and agree with the information provided with this application.***

Booth Renter Contact Signature \_\_\_\_\_ Date \_\_\_\_\_

Total Amount Enclosed \_\_\_\_\_