

Adams County Library System
Board of Trustees Organizational Meeting
April 26, 2018
Harbaugh~Thomas Library

Board members present: Bob Shuey, President; Tony TenBarge, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer; Dorothy Puhl, Jeremy Garskof, Mary Sue Cline, Richard Gawthrop (East Berlin)
Associate Trustees: Don Marritz & Ray Schwartz
Also present: Jim Gardner, Marge Keller, Josie Pelc, Laura Goss, Beth Cool, Dawn Smith
Excused: Annie Frazee, Genevieve Felty, Marcia Wilson, Karla Trout

Call to order

President Bob Shuey called the meeting to order at 7:00 pm.

Amanda Ruhlman from Smith, Elliott & Kearns presented the 2017 Financial Statements. SEK rendered an unqualified opinion, meaning the Financial Statements fairly represent the company's operations and financial position.

Consent Agenda Items: Bob Shuey asked for a motion to accept the Consent Agenda Items. Karen motioned and Dorothy seconded, with all approving. Consent Agenda Items approved.

Don did point out that on Karla's report, she misspelled Heroine for Heroin. Karla will correct her report for the record.

Reappointment of Trustees & Associate Trustees: Karen nominated Genevieve to full Trustee from Associate Trustee. Mary Sue motioned, Bob seconded. All were in favor.

Karen called for the reappointment of Don and Ray to Associate Trustees. Jeremy motioned, and Mary Sue seconded. All were in favor.

Karen called for the reinstatement of Jeremy and John as full Trustees. Mary Sue motioned, Tony seconded. All were in favor.

Karen asked if there were any nominations from the floor. No nominations. John moved to close the nominations, and Mary Sue seconded. All were in favor, nominations closed.

The Board members voted for officers, via secret ballot, and votes were tallied by a disinterested third party and the officers all won by a majority vote. Dorothy Puhl, President; Tony TenBarge, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer.

Friends of the Library: Jim Gardner – April report included.

Friends of the Littlestown Library: No April report included. April report was included in Board Meeting book as Marcia Wilson sent one to be associated.

Friends of the New Oxford Library: No April report included.

Harbaugh~Thomas Library: April report included.

Trone Memorial Library: Richard gave his report, which was included.

Dawn presented outgoing President, Bob Shuey, with a book and plaque in appreciation of his service to the library and community.

Bob remarked that the incoming President can select members to committees.

Action Item: Star Program or grant. Dawn will follow up with Karla.

Financial Report: John commented on the cash on hand and total assets. A draw was made on the Line of Credit in April. The reports continue to be modified.

John motioned to renew contract with Smith, Elliott & Kearns for the next three years. Dorothy seconded. All were in favor. Motioned carried.

Beth added that she receives top notch advice from SEK, and they are making the accounting system more efficient, and she appreciates the open communication.

Old Business: Harwood Update: Genevieve was excused from the meeting, and no update prepared.

Board Manual Draft (Informational Only): Dorothy reviewed what has been edited in the draft of the Board Manual. She is hoping to have a final look at the next AD/OP meeting, and to be approved by the Board in May or June. It is understood the manual will be approved pending the appropriate revisions to the ACLS Bylaws.

There will be an AD HOC committee to review bylaws.

New Business: None

Bob adjourned the meeting at 8:17 pm.

The next Board Meeting will be Thursday, May 24, 2018 at Littlestown Library.

Recorded by:
Wanda Reigle