

Adams County Library System
Board of Trustees Meeting
September 21, 2006

Present: Michael Pavlovich, Christopher Frye, John Kritchen, Bill Celio, Ruthe Craley, Ila Verdirame, Virginia Ciliotta, Beth Cool, Rob Lesher, Robin Wagner, Marcus Humphrey, Ralph Cavaliere, Don Marritz, Sheila Supinski

Absent: Harry Stokes, Wilma Steele,

Excused: Margarita Elorriaga, Laura Goss

1. Call to Order
2. Introduction and appointment of Associate Board member Don Marritz, self-described “biblioholic”; Approval of new trustee Harry Stokes.
3. Minutes from June 22, 2006 approved with one correction that Ralph Cavalier was excused and not absent.
4. Director’s Report (attached) Rob highlighted the following points in his report:
 - a. East Berlin is interested in building a new building and they will be consulting with Rich Bowra and Martin Memorial will pay for his services
 - b. The bus line proposed by the Park Service will be a free bus and the proposed bus stop will be on Baltimore Street in front of the library. The bus stop involves the placement of a bench, expected late 2007.
 - c. Decrease in August was 400 items but this has not decreased overall circulation for the system. Littlestown circulation decrease continues due to the construction. People counters have been installed in New Oxford.
 - d. The library had a booth at the South Mountain Fair, Heritage Festival and will have one at the Farm City Days and Business Expo
5. Assistant Director’s Report (attached)
 - a. Rob reported that the library is in the midst of a One Book reading program. The book is *Kite Runner*. There is a full range of activities related to themes of this book which is set in Afghanistan.
 - b. This year was the highest number of participants in the Summer Reading Program which numbered over 5,000 children.
 - c. Ruthe Craley described how the Adams County One Book program works and how the books are chosen.
6. Friends of the Library
 - a. Rob announced that Adams County Library was selected as the Friends Group of the Year, awarded by the Pennsylvania Citizens for Better Libraries.
 - b. The Friends had 965 boxes of books for their sale and earned \$17,930.11.
 - c. Ila is looking for a volunteer to do PR and a volunteer to run the store.
7. East Berlin Library (no report)
8. Financial Report (attached with annotations)
 - a. Beth reviewed details of financial report. She said we were well on target. She noted that one of the accounts we should have been getting funds from was not being paid out for the Spending Plan, but is now. This came to light in financial review with ACNB.

9. Committee Reports

- a. Executive/Finance/Governance (attached)
- b. Planning and Development/Named Endowments—Chris noted that the library is in the beginning of a new planning process, which will involve input from this committee.
- c. Administration & Operations/Property—this committee met on September 12, 2006 and approved the personnel budget for 2007. They also approved an “unattended child” policy which will be brought to the Board for approval

10. Old Business: none

11. New Business:

- a. Action Form: County Coordination Aid Plan –Rob explained background of this plan and how the library will use funds. He noted that East Berlin agreed that passed county coordination plan
- b. Ruthe Craley reported that Katherine Schneider has finished a history of the Adams County library system.

12. Meeting adjourned at 7:40

Next meeting: October 19, 2006 at 7 p.m.; November meeting is on November 30.
Submitted by Robin Wagner, secretary